

DATE: December 2, 2019
TO: Matt Jordan, General Manager
FROM: Charles H. Carden, Chief Operating Officer *CHC*
SUBJECT: Cypress Bridge Wellfield Improvements, Project No. 50031 – Consultant Ranking and Authorization to Negotiate Contract No. 2020-026 with top-ranked firm, Stantec Consulting Services, Inc. – *Approve*

SUMMARY

A Consultant’s Competitive Negotiation Act (CCNA) procurement process was conducted to obtain professional services for the Cypress Bridge Wellfield Improvements, Project No. 50031. Professional services will include design, permitting, construction bidding, administration, construction management and inspection, and start-up assistance services.

RECOMMENDATION

Approve ranking and authorize staff to negotiate contract, scope, and fee starting with the top-ranked firm, Stantec Consulting Services Inc., for the Cypress Bridge Wellfield Improvements, Project No. 50031/Professional Services Contract No: 2020-026.

COST/FUNDING SOURCE

Cost to be negotiated/Renewal and Replacement Funds

DISCUSSION

On July 22, 2019, Tampa Bay Water posted the Request for Proposals on Demandstar.com for the Cypress Bridge Wellfield Improvements, Project 50031/Contract No. 2020-026. Over 940 firms were notified through advertisement on DemandStar and Tampa Bay Water’s website. Over 60 firms downloaded the Request for Proposal. On August 13, 2018, a pre-submittal meeting was held and over 17 contractors attended. On October 3, 2019, Tampa Bay Water received timely proposals from six firms.

The selection committee, comprised of Tampa Bay Water technical staff rated all respondents in several categories including project & construction manager, team qualifications, recommended project approach and experience, volume of work previously awarded; and certified minority business. The committee ranked the respondents based upon their submittals. Ranking of the firms that are recommended for negotiation is as follows:

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1. Stantec Consulting Services, Inc.
2. CDM Smith, Inc.
3. Mead and Hunt, Inc.
4. Carollo Engineers, Inc.
5. Reiss Engineering, Inc.
6. Greeley and Hansen, LLC.

Staff recommends Board approval of this ranking and requests authorization to negotiate contract, scope, and fee with the top-ranked firm, Stantec Consulting Services, Inc., for the required services based on the contract form included in the solicitation packet. Should agreement with the top-ranked firm prove unsuccessful, negotiations would continue with the next highest-ranked firm and so on until negotiations are successful. Staff anticipates requesting Board approval of a professional services contract at the February 2020 Board meeting.

BACKGROUND

The Cypress Bridge Wellfield in Hillsborough and Pasco Counties supplies an average of 11 MGD and up to a maximum of 40 MGD of drinking water to the Tampa Bay region. The Cypress Bridge Wellfield Improvements, Project No. 50031 is identified in Tampa Bay Water's 2020 Capital Improvements Program and includes replacement of ten existing pumps including motor control equipment and motors, and three generators.